



Pershore High School

March 2018

Quality education
for all in a
challenging,
supportive and
safe environment

Dear Parent/Guardian,

Public Examination Entries 2018

I enclose a copy of the 'Guidance for Students & Parents' for the Public Examinations in the Summer Term of 2018.

Your son/daughter has already received a copy of their exam timetable during February. A copy was also emailed to priority one contacts. Please check the timetable and highlight any discrepancies in personal details. If you think that the subject entry is incorrect please ask your son/daughter to check with the appropriate subject teacher. If the personal details are incorrect, it is important that your son/daughter informs her Form Tutor immediately so that we can amend the entry. Your son/daughter will also receive an exam timetable after the Easter break, detailing the room and seat number for each exam and finalising details for any exam clash.

Should your son/daughter not complete all the examination components of a subject for which he/she has been entered, which includes controlled assessments, we will have to charge you the full examination fee (as provided for in the 1988 Education Reform Act and Governors Charging Policy). The current fees for individual GCSE subject entries range from approx £35 to £60. However, should your son/daughter be ill during the examination period, it is essential that you inform us immediately by telephone and then confirm in writing, enclosing a doctor's note, as soon as possible, so that we can communicate with the Examination Board on your son/daughter's behalf.

Due to the rising cost of certificates and recorded delivery charges, we request that Year 11 students pay a small fee of £4 towards this admin cost. We would be grateful if this could be paid via Parent Pay, 'Exam Admin Fee' by Monday, 30th April 2018.

Practical and Oral Examinations begin in early March. The Art exam takes place on 26th and 27th April. The main period of written examinations begins on Monday, 14th May and finishes on Thursday, 21st June, but please check the main exam timetables if you are booking a holiday. Please note that sixth form induction dates are 20th and 21st June 2018.

The Examination Boards have informed us that the date for the publication of GCSE results in 2018 is **Thursday, 23rd August**. They can be collected from 10am. Certificates are usually available during November.

We are planning to offer a 'Results Clinic' during the summer holidays, immediately after the GCSE results are published on Thursday, 23rd August and also during the morning of Friday, 24th August from 9 am.

I am grateful for your co-operation and wish your son/daughter every success in the forthcoming examinations.

Yours sincerely,

PHIL HANSON
Head teacher

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