



FRIENDS OF PERSHORE HIGH SCHOOL

MINUTES OF ANNUAL GENERAL MEETING

Held on

Tuesday 7th November 2017

At 6.00pm

Present: Suzanne Clarke, Fiona Parry, Susan Williams, Mel Aubin, Katie Ingram and Sara Stanton

Apologies: Elaine Martin, Phil Hanson

Minutes from Last Meeting: These were read and agreed.

Proposed: Sara Stanton

Seconded: Susan Williams

Agreed Unanimously

Chairperson's report: See attached

Treasurer's report: Susan said Rob has checked the accounts and reported there were no issues. All the events were up on last year the only exception to this was the 'Giving Machine', which was down by half. A stop has been put on all un-presented cheques. Phil has forwarded the completed mandate to Lloyds, just need to check if Phil wants to be the main signatory or can it be any 2 from the 4 signatories. If Phil is happy not to be the main signatory it was suggested that he always signs cheques over £100. Susan asked if there were any questions. Fiona asked about the Lotteries Licence. Susan and Sara said it was for the 100 Club and Zambia Raffle.

It was agreed to add Suzanne and Mel as signatories and to take Katie off. Susan will print off the mandate to be completed.

Susan said she will ask Rob to check the accounts next year.

Thanks were given to Susan for preparing the accounts and Rob for checking them. Sara was also thanked for running the 100 Club.

See attached accounts.

Election of Officers:

Chairperson	Nominated - Suzanne Clarke	Proposed - Sara Stanton Seconded - Susan Williams
Vice- Chair Treasurer	Nominated - Vacancy Nominated - Susan Williams	Proposed - Katie Ingram Seconded - Mel Aubin
100+ Club	Nominated - Mel Aubin	Proposed - Sara Stanton Seconded - Fiona Parry
Secretary	Nominated - Sara Stanton	Proposed - Mel Aubin Seconded - Susan Williams

Constitution: This will have to be revised if Phil does not want to be the main signatory.

Any Other Business: Before summer Clive emailed regarding a funding request for a trampoline (£3000) and high jump mat (£1850). It was decided to discuss at the next committee meeting. Also check if the school has received any funding from the building developers. Sara said she would ask for the FOPHS email contacts to be amended.

AGM Finished at: 6.50pm