



Quality education
for all in a
challenging,
supportive and
safe environment

Monday 17th May 2021

Dear Parent/Carer

PHS 'Transition Booklet' (Part 2) – Consent & Permissions

To assist with your child's transition to Perschore High School, please find enclosed a range of documents that form Part 2 of our 'Transition Booklet'. These documents for completion and return all relate to consent and permissions and include:

- **Admission form and School Admission Register – Record of Parents**
The information you enter on these forms is required for the efficient organisation of the school and the children's educational needs. It will be kept in the school's management information system under restricted access and is subject to the provisions of the Data Protection Act 1984. The information will be disclosed only to the Education Authority, the Health and Welfare agencies or where a law or an emergency necessitates such a disclosure. If your child is subject to a Court Order of any kind, it is very important that you advise us of this. Please ensure that the information you provide us with is kept up-to-date at all times by informing the school of any changes in writing.
- **Legal Consent for Non-Residential or Non-Hazardous Trips from PHS**
- **PHS Contract on Mobile Phone, Smart Watch and other Electrical Device Usage**
- **PHS Consent for Use of Images**
- **Biometric Cashless Catering Consent Form**

Depending upon your personal circumstances, the following are also enclosed for completion and return, if appropriate:

- **Personal Care Plan**
- **Friends of Perschore High School 100+ Club application form**

Please note that at this time we would normally include a 'Free School Meal application form' for completion. However, Worcestershire Children First are currently making this an online process; as soon as we have the information about this we will let you know.

We would be grateful if you would complete these documents and return them to your child's current school (in the case of Abbey Park, St Barnabas or St Nicholas Middle Schools only), or directly to Perschore High School, by **Friday 28th May**. We appreciate that Tutor Group information will not be known when these documents are completed.

Part 3 of our 'Transition Booklet' (to be retained for your information) will be sent to the email address that you provide on the Admission form and contain the following information & policies.

- **Uniform List**
- **Data Protection Policy – Privacy Notice (Parents/Carers and Pupils)**
- **Other Information** (PHS Newsletter, Contacting Parents, Parent Handbook, Attendance, Break/Lunchtime arrangements, Student Timetable, Equipment, Calculators, Instrumental/Vocal lessons, Student Support Bursary, Court Orders, Free School Meals & Pupil Premium)

Kind regards

Phil Hanson
Head Teacher



Phil Hanson
Headteacher

Andrew Nockton
Deputy
Headteacher

Zoe Budding
Jason Howell
Assistant
Headteachers

Karen Bevan
Finance and
Business Director

Station Road
Perschore
Worcs
WR10 2BX

Tel 01386 552471